

Bay CHRISTIAN SCHOOL

Concord, CA

School Opening: October 13, 2020

School Hours 8:50am-3:00pm

1. *Cleaning and disinfection*

All classrooms and office surfaces will be cleaned and disinfected nightly by maintenance and janitorial staff. This includes tabletops, chairs, desks, and door handles. Additionally, teachers will have students participate in wiping down their personal areas with disinfecting wipes.

2. *At-home option*

If you are not yet comfortable with sending your child to school in person, we are pleased to offer an at-home option. Your child may then physically return to campus later in the year. There is no tuition discount for this option. Details are on a separate sheet.

3. *Parent pickup*

To reduce the congregation of parents at school, pickup will take place between 2:30-3:00. When you arrive to pick up your student, please wear a face covering and come to the classroom. Your child will be ready for you quickly.

4. *Face coverings*

Face coverings will be required for staff members and students third grade and above while working indoors.

5. *Air purifying*

BCS has purchased air purifiers for each classroom setting. These will run during the day, as well as when the children leave the classroom

6. *Health Screenings*

Both students and staff will have their temperature taken each morning upon their arrival to campus. Anyone who has a 100.0 or above will be sent home. If your child has a fever or is exhibiting symptoms of illness at home, do not medicate them and send them to school.

7. *Healthy hygiene*

Hand sanitizing and hand washing will be encouraged throughout the day for both students and staff. Sanitizing stations are installed in each classroom and students will sanitize their hands when they come in at the start of the day and when they come in from recess.

8. *Physical distancing*

The desks of teachers and staff members will be at least six feet away from any students. Students will sit in the classroom approx. 4 feet away from one another and will always wear face coverings while working in this indoor setting.

9. *Extended day care*

Extended day care will be open. The hours will be 6:30am-8:50am and 3:00pm-6:00pm. Pickup and drop-off will be in the youth portable building or the upper playground.

10. *Eating*

Lunchtime will take place outside, when weather permits. No sharing of food is permitted, without exception. Hot lunch will be available.

11. *Dress guidelines*

School uniform is preferred, but with things being up in the air for families upon returning to school, we will be offering a relaxed “dress guideline”, rather than the full uniform policy. This will be in place until January 2021. At that time, we will return to full uniforms. The dress guideline is simple: solid color bottoms (no holes), shirts with no graphics (small branded logos ok- nike, etc.), closed-toed shoes. Bay Christian P.E. clothing is acceptable. The other items in the school uniform policy (attached) related to hair, earrings, etc. still apply.

12. *Triggers for switching to distance learning*

Distance learning will be triggered for a single classroom when more than 1 person in the classroom population (including the teacher) tests positive for the virus. The entire school will trigger to distance learning if 33% of the classrooms are forced to close at the same time. Once a classroom (or the whole school) is triggered to distance learning, it will stay that way for 14 days.

13. *Communication plans*

If a student or teacher contracts the virus, the head administrator will alert the school population that a “person” (not named) in “grade named” has tested positive. That student or teacher will then be required to stay home from school for 14 days. The rest of the school population may choose to attend school in person or switch to distance learning until they are comfortable returning.